

MAHATMA GANDHI INSTITUTE OF TECHNOLOGY, HYDERABAD – 75

No. MGIT /AES/2018/ 654

Date: 29.06.2018

C I R C U L A R

All the students who are allotted seats under Convener Quota - “A” Category (EAMCET 2018) shall bring the following documents and payments along with Allotment Order for admission into MGIT in B.Tech. courses for the Academic Year 2018-19.

- 1) Provisional Allotment Order issued by Convener.
- 2) Proof of payment of Tuition Fee as indicated in the Allotment Order and joining report.
- 3) The following certificates in original :
SSC, Intermediate, T.C., Study / Bonafide Certificate, EAMCET Rank Card 2018, EAMCET Hall Ticket, Xerox copy of Aadhar Card, Xerox copy of Date of Birth Certificate, PHC, NCC, CAP if applicable, Income Certificate (if applicable) and Caste Certificate (if applicable), six passport size photographs with Candidate name printed at the bottom.
- 4) Demand Draft / Bankers Cheque / Pay order for Rs.60,000/- in favour of “**Principal, MGIT**”, payable at Hyderabad (issued by any scheduled bank), being the increased fee as per the Interim Orders of the Hon’ble High Court mentioned in the provisional allotment order.
- 5) Demand Draft for Rs.8,500/- in case of CSE, IT, ECE, EEE, MMT and MCT Departments and Rs.5,500/- in case of Civil and Mechanical Engineering Departments in favour of “**Principal, MGIT**”, payable at Hyderabad (issued by any scheduled bank) towards Accreditation and Miscellaneous Fee.


I/c. PRINCIPAL



**MAHATMA GANDHI INSTITUTE OF TECHNOLOGY
ACADEMIC AND EXAMINATIONS SECTION**

CHECKLIST FOR ADMISSION PROCESS –TS EAMCET 2018

S.No.	DETAILS OF CERTIFICATES
1	CONVENER TUITION FEE PAID CHALLAN (Original if applicable)
2	ALLOTMENT ORDER
3	SELF JOINING REPORT
4	Certificate of Verification of documents issued by the convener (Original)
5	EAMCET HALL TICKET & RANK CARD
6	S.S.C & INTERMEDIATE Certificates (Original)
7	STUDY CERTIFICATES (VI To XII) (Original)
8	TRANSFER CERTIFICATE (Original)
9	CASTE CERTIFICATE (Original if applicable)
10	AADHAAR CARD (Xerox)
11	Any other certificates (NCC, CAP, PH, SPORTS) if applicable
12	ONE set of Xerox Copies (From S. No. 1 To 12)
13	PASSPORT SIZE PHOTOS in Color with name printed at the bottom – 6 No's
14	Affidavit by the parent & student for the payment of enhanced fee (in case) against the judgment pending vide W.P.M.P.No. 27781 and 27780 of 2016 and W.P.No. 22595 of 2016 on Rs. 100/- bond paper.
15	Proof of Payment Receipt for Tuition fee (Convener and Difference amount of Tuition Fee) and Miscellaneous Fee (Separately). * Difference of Tuition Fee and Miscellaneous Fee is in the form of two separate D.D'S in favour of "PRINCIPAL, MGIT" payable at Hyderabad.
16	Gazette Notification for name Correction / Change if any

XEROX facility is available in B-Block.

Note: The students are advised to keep Sufficient sets of Xerox copies of all certificates with them for their future use before submitting the originals in MGIT, as the original certificates will not be issued till the end of the course.

I/c PRINCIPAL